

Whispers Speech and Hearing Centre

LEARNING LANGUAGE FOR LIVING

29 Glenwood Road, Lynnwood Glen, Pretoria

P O Box 35661 Menlo Park, Pretoria 0102 Gauteng - Fax: 086 233 3839



07 December 2017

To whom it may concern

PLEASE HELP US FUND AN ACCOUNT

We understand the current financial strain everyone is functioning under, and that both companies and private individuals can no longer afford big donations. For this reason we are looking for sponsors to help us fund our accounts in 2018 so that we can continue to serve the children who need us. Below is a list of our monthly expenses. If you are in any way able to help us by undertaking to cover one of these accounts for the next 3, 6 or 12 months please be in contact with us, giving us your top two choices so that we can ensure that there is no overlap in sponsorship and your donation is used in accordance with your wishes.

We are able to issue an 18A tax certificate for any donations/sponsorships received.

Monthly Account	Average amount
Vendor – Printing costs	R3267.19 (varies)
Interactive security – Armed response	R385.00 (fixed)
Sunlyn – Copier rental contract	R5503.25 (fixed)
Outsurance – Insurance	R5421.09 (fixed)
SEESA & CEO – Labour & Legal consultant	R1156.00 (fixed)
Accountanting services	R3850.00 (fixed)
IT support	R1000.00 (varies)
Tshwane Municipality	R3500.00 (varies)
Telkom School and Admin numbers	R800.00 (This covers 2 lines – account can be split)
Hear & Speak Trust – Rental of property	R1900.00 (fixed)

Yours faithfully

Brenda Schmid
Centre Manager

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